

***City of Fort Myers General Employees' Pension Plan***  
**Minutes: Meeting of February 19, 2014**

**1. Call to Order**

Chairperson Eloise Pennington called a meeting of the Board of Trustees for the Fort Myers General Employees' Pension Plan to order at 9:00 AM. Ms. Pennington called roll. Those persons present included:

**Trustees**

Eloise Pennington  
Richard Griep  
Donna Lovejoy  
William Mitchell  
Rodolfo Rosso  
Joseph Tallarico  
Dennis Pearlman

**Others**

Thel Whitley, Pension Resource Center  
Debra Emerson, City of Ft. Myers  
Mike Seagle, City of Ft. Myers  
Holly Simone, City of Ft Myers

**2. Public Comment**

There were no members of the public that wished to make any comments.

**3. Investment Report – Tim Nash, Bogdahn Group (via Conference Call)**

R & D (cash) account – Mr. Nash reported that the cash contributions were approximately 1.8 million dollars last quarter, which is approximately 1.5% of the total account and normally those cash contributions would be immediately invested in the bond market. Due to the current quarterly pension payment obligations to participants which are approximately \$550,000 per month and volatility in the bond market, it was Mr. Nash's recommendation to maintain those funds in the R & D account and evaluate it's placement on a quarterly basis. Mr. Mitchell inquired at what point the Board invests the funds with this recommendation. Mr. Nash stated that the funds will be maintained in the R & D account which is a money market account and will be evaluated at the end of the quarter, leaving at least 1.6 million in the R & D account. There was general discussion regarding the minimum amount of cash necessary to pay pension obligations. Mr. Nash reported that the bond market is getting stronger. Mr. Nash reported that the current rate of return on the money market account is .5%. Mr. Griep asked if each Money Manger keeps 1% to 3% in cash (money market funds); Mr. Nash answered affirmatively. Mr. Nash discussed the current situation of the bond market.

**A motion was made by Ms. Lovejoy and seconded by Mr. Pearlman for contributions to go into the R & D account to maintain average balance of 1.5 million dollars per quarter. The motion passed 7 to 0.**

Mr. Nash reported to the Board that he was asked to evaluate and make a recommendation to the Board regarding an agreement with Comerica Bank (Global Tax Recovery) and whether the Board should enter into such agreement. Mr. Whitley stated that the agreement was first reviewed by Scott Christiansen and he recommended that the agreement be reviewed by Tim Nash. Mr. Nash recommended that the Board enter into the agreement with Comerica Bank to recover any international taxes.

**A motion was made by Mr. Griep and seconded by Mr. Pearlman for the Board to enter into the agreement with Comerica Bank (Global Tax Recovery). The motion passed 7 – 0.**

Mr. Nash referred the Trustees to the monthly performance report (flash report). Mr. Nash reported that January was a tough month and there was a total fund loss of 2%, though for the FYTD the Plan had a gain of 4.5%. Mr. Mitchell asked how the performance compared to the index. Mr. Nash stated that the performance beat the index. Ms. Lovejoy spoke about the indexes. Mr. Nash reported that global bonds were down for the month. There was a general discussion that the Plan's 5 year rate of return is still over 8% and the focus on the Plan is a long term approach vs. a short term approach; Mr. Nash added that the look is long term, though the funding is determined by short term results. Mr. Mitchell spoke about the high cost negative short term results and that it is prudent that the sponsor adequately fund the Plan during the times with positive performance.

#### **4. Board Reorganization**

There was a general discussion of the progression of the current Officers to the next position and to fill the position of Secretary. Ms. Pennington agreed to fill the position of Secretary.

**A motion was made by Ms. Lovejoy and seconded by Mr. Griep to approve the slate of Officers for 2014; Richard Griep – Chairperson, Donna Lovejoy – Vice Chairperson and Eloise Pennington – Secretary. The motion passed 7 – 0.**

#### **5. Minutes of the December 18<sup>th</sup>, 2013 Meeting.**

The Trustees reviewed the minutes of the December 18<sup>th</sup>, 2013 meeting.

**A motion was made by Ms. Pennington and seconded by Mr. Mitchell to approve the minutes as presented. The motion passed 7 – 0,**

#### **6. Administrator Report - Thel Whitley, PRC**

a. The Trustees were presented with an Addendum to the Operating Rule and Procedures, Section 11.6, Actuarial Equivalent. Mr. Whitley stated that the addendum was prepared by the Board's Attorney and was regarding the reduction of the assumed rate of return to 7.9% and use of the RP2000 Combined Healthy Mortality Table (Unisex). Mr. Whitley reported that this action was approved by the Board at its August 21<sup>st</sup>, 2013 meeting.

**A motion was made by Ms. Pennington and seconded by Mr. Tallarico to approve the Addendum to the Operating Rules and Procedures, Section 11.6 as presented. The motion passed 7 – 0.**

b. The Board was given an update on the status of the Glenn Hauss overpayment. Mr. Whitley reported that Mr. Hauss has never responded to PRC despite multiple written notifications to do so. PRC gave instruction to the Bank Custodian to cease payment of Mr. Hauss's pension payments per Board action until the overpayment has been paid (through the use of his current pension payments); this pension payment stoppage was effective on January 1, 2014.

c. Mr. Whitley reported to the Board that Scott Christiansen requested to be present during the discussion of the installment method of the purchase of air-time and that he could not be present during this meeting due to a conflict and asked if the discussion could be moved to the regular quarterly meeting on March 19, 2014. Mr. Whitley reported that Patrick Donlan agreed that he could call into the March meeting. The consensus of the Board was to move the discussion of this topic to the March 19, 2014 meeting.

d. Mr. Whitley spoke to the Board regarding the reserving of lodging for Trustees travel and educational purposes. Mr. Whitley advised the Board that hotels will not reserve a room without a credit card and PRC can only authorize a check to be sent to the hotel for a reservation. Mr. Whitley presented the Board with two options, one is for the Trustee attending the event to

reserve their room with their own credit card, while PRC authorizes a check with a sales tax exception form to be mailed to the hotel for the charges; or two, the Board secure a credit card in the Board's name to reserve lodging. There was general discussion regarding the topic. The consensus of the Board was to have the Trustee utilize their own credit card to reserve lodging with PRC authorizing a check for payment mailed to the hotel.

e. Mr. Whitley reported to the Board that the PBA contract was recently ratified with one of the contract items relating to the TCO II position (Telecommunication Officers II), this small group (13) are in the General Employees Pension Plan and must make an election as to their Tier of Benefit. Ms. Emerson requested that the Board have Mr. Christiansen review the contract and prepare a revised Ordinance cleaning up the language related to the TCO II position within the current Ordinance.

**A motion was made by Ms. Lovejoy and seconded by Ms. Pennington to have the Board Attorney (Scott Christiansen) review and prepare a revised Ordinance to clean up the language relating to the TCO II employees. The motion passed 7 – 0.**

## **7. Plan Financials**

### **a. Interim Plan Financial Statements.**

The Board reviewed the Balance Sheet and Income & Expense Statements ending December 31, 2013. Ms. Simone inquired regarding two entries on the Balance Sheet in the amount of \$.06 in October and \$.04 in December for Miscellaneous Expense. Mr. Whitley stated that he would inquire to the PRC Accountant and get back to Ms. Simone. There were no other questions.

### **b. Benefit Approvals**

The Board was presented the Benefit Approvals for review.

**A motion was made by Ms. Pennington and seconded by Mr. Tallarico to approve the Benefit Approvals. The motion passed 7 to 0.**

### **c. Warrant**

The Board reviewed the warrant and individual invoices. Ms. Simone spoke of tracking payments within the fiscal year of occurrence vs. billed. Mr. Whitley said that this will be addressed this fiscal year. There were no other questions regarding the Warrant or individual invoices.

**A motion was made by Ms. Pennington to accept the warrant as submitted and seconded by Mr. Tallarico. The motion passed 7 to 0.**

## **8. Old Business**

None.

## **9. New Business**

Ms. Lovejoy reported that she received a telephone call from a Retired Participant regarding the coding on the Participant's 1099 that was received from Comerica Bank. Mr. Whitley reported that he has spoken to the Participant and is working with Comerica Bank as well as Mr. Baur to determine the scope of the issue. Mr. Whitley said that he would report to the Trustees via email with the result of the issue as soon as it is fully evaluated.

**10. Next Regular Meeting**

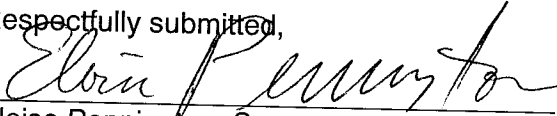
The Trustees previously set the schedule for the next regular monthly meeting on Wednesday, March 19, 2014 at 9:00 AM.

**11. Adjournment**

**There being no further business, A motion was made by Ms. Pennington to adjourn and seconded by Mr. Mitchell. Motion passed 7 to 0.**

The meeting was adjourned at 10:55 AM.

Respectfully submitted,

  
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Eloise Pennington, Secretary

<p align="center"><b>FT MYERS GENERAL EMPLOYEES' PENSION PLAN</b>  <b>MEETING OF FEBRUARY 19, 2014</b></p>
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**APPLICATION FOR RETIREMENT**

<b>Boudewyn</b>	<b>Vandermeer</b>	DATE OF BIRTH	July 16, 1951
		DATE OF HIRE	July 8, 1996
		DATE OF LAST SERVICE	October 23, 2013
		DROP ENTRY	November 1, 2013
		YEARS OF SERVICE	17.2958 Years
		BENEFIT OPTION	100% Joint & Survivor
		JOINT ANNUITANT	Norma Vandermeer
		JA DATE OF BIRTH	February 8, 1946
		BENEFIT AMOUNT	\$1,962.85
<b>Joseph</b>	<b>Gallo</b>	DATE OF BIRTH	December 5, 1951
		DATE OF HIRE	December 18, 2008
		DATE OF LAST SERVICE	December 18, 2013
		DATE OF RETIREMENT (Normal)	January 1, 2014
		YEARS OF SERVICE	5.0027 Years
		BENEFIT OPTION	100% Joint & Survivor
		JOINT ANNUITANT	Lori Joseph
		JA DATE OF BIRTH	November 13, 1963
		BENEFIT AMOUNT	\$439.05
<b>Calvin</b>	<b>Jones</b>	DATE OF BIRTH	February 12, 1958
		DATE OF HIRE	March 9, 2006
		DATE OF LAST SERVICE	April 24, 2013
		DATE OF RETIREMENT (Early)	January 1, 2014
		YEARS OF SERVICE	7.1288 Years
		BENEFIT OPTION	SS Option Age 63/8
		BENEFIT AMOUNT	\$637.56
		PLOP AMOUNT	\$17,811.93

**APPLICATION FOR VESTED DEFERRED RETIREMENT**

<b>Debra</b>	<b>Bautista</b>	DATE OF BIRTH	November 3, 1956
		DATE OF HIRE	June 18, 1990
		DATE OF LAST SERVICE	April 11, 2003
		DATE OF RETIREMENT (Early)	January 1, 2014
		YEARS OF SERVICE	12.8164 Years
		BENEFIT OPTION	100% Joint & Survivor
		JOINT ANNUITANT	Joseph Bautista
		JA DATE OF BIRTH	August 18, 1949
		BENEFIT AMOUNT	\$2,026.75

**FT MYERS GENERAL EMPLOYEES' PENSION PLAN  
MEETING OF FEBRUARY 19, 2014**

**REFUNDS**

<b>Barbara</b>	<b>Bachman</b>	DATE OF BIRTH	August 17, 1967
		DATE OF HIRE	May 16, 2011
		LAST DAY OF WORK	March 8, 2012
		REFUND AMOUNT	\$1,397.96
		20% TAX WITHHOLDING	\$279.59
		NET AMOUNT OF DISTRIBUTION	\$1,118.37
		DATE PROCESSED	January 13, 2014
<b>Ana</b>	<b>Carratala</b>	DATE OF BIRTH	December 31, 1965
		DATE OF HIRE	June 13, 2013
		LAST DAY OF WORK	November 27, 2013
		REFUND AMOUNT	\$397.96
		20% TAX WITHHOLDING	\$79.59
		NET AMOUNT OF DISTRIBUTION	\$318.37
		DATE PROCESSED	January 29, 2014
<b>Margaret</b>	<b>Fineberg</b>	DATE OF BIRTH	October 19, 1958
		DATE OF HIRE	July 9, 2007
		LAST DAY OF WORK	March 31, 2010
		BENEFIT AMOUNT	\$3,448.23
		20% TAX WITHHOLDING	Rollover
		NET AMOUNT OF DISTRIBUTION	\$3,448.23
		DATE PROCESSED	December 11, 2013
<b>Tammara</b>	<b>Hall</b>	DATE OF BIRTH	September 30, 1960
		DATES OF HIRE (SERVICE)	Multiple Dates
		LAST DATE OF WORK	November 1, 2004
		BENEFIT AMOUNT	\$4,614.50
		20% TAX WITHHOLDING	\$922.90
		NET AMOUNT OF DISTRIBUTION	\$3,691.60
		DATE PROCESSED	January 23, 2014

**DEATHS**

<b>Maryanna</b>	<b>Carroll</b>	DATE OF DEATH	December 27, 2013
		BENEFIT OPTION	Straight Life Annuity
		BENEFIT AMOUNT	n/a
		BENEFICIARY	n/a
<b>Arthur</b>	<b>Church</b>	DATE OF DEATH	February 3, 2014
		BENEFIT OPTION	SS Option Age 62
		BENEFIT AMOUNT	n/a
		BENEFICIARY	n/a
<b>Timothy</b>	<b>Flower</b>	DATE OF DEATH	January 12, 2014
		BENEFIT OPTION	SS Option Age 66
		BENEFIT AMOUNT	n/a
		BENEFICIARY	n/a

SECRETARY:

*Elaine P. Punny*

DATE:

*2-19-2014*

**Fort Myers General Employees' Pension Fund  
WARRANT - PAYMENT OF INVOICES**

TO: BOARD OF TRUSTEES  
FROM: PLAN ADMINISTRATOR

This Warrant serves as authorization to transfer the specified funds from Comerica Cash Account and the Plan Administrator is hereby authorized by the Board of Trustees to pay the persons named below hereby certified by the Board as being due payments.

<u>Account Description</u>	<u>Name</u>	<u>Amount</u>
Administrator	<b>Pension Resource Center LLC</b>	
	Invoice 12913 dated January 2, 2014	\$5,080.00
	Invoice 12963 dated February 3, 2014	\$4,780.00
Attorney	<b>Christiansen &amp; Dehner</b>	
	Invoice 24033 dated November 30, 2014	\$1,474.68
Bank Custodian	<b>Comerica Bank</b>	
	Invoice for 4th Quarter 2013 dated January 21, 2014	\$10,928.44
Investment Consultant	<b>The Boghahn Group</b>	
	Invoice 9715 dated December 13, 2013	\$6,250.00
Investment Managers	<b>Advisory Research</b>	
	Invoice for 4th Quarter 2013 dated January 27, 2014	\$15,540.13
	<b>Eagle Capital</b>	
	Invoice for 4th Quarter 2013 dated January 15, 2014	\$24,702.86
	<b>Galliard Capital Management</b>	
	Invoice 398572 for 4th Quarter 2013 dated January 23, 2014	\$11,283.93
	<b>Lateef Investment Management</b>	
	Invoice for 3rd Quarter 2013 (dated on January 20, 2014)	\$28,782.00
	Invoice for 4th Quarter 2013 dated January 20, 2014	\$31,620.00
	<b>Wells Capital Management</b>	
FPPTA	Invoice 8780739 for 4th Quarter 2013 dated January 13, 2014	\$18,906.69
	<b>Membership Renewal for 2014</b>	\$600.00
Trustee Education	<b>Rodolfo Rosso</b>	
	Conference mileage expense on December 6, 2013 (FGFOA)	\$24.25
	<b>Joseph Tallarico</b>	
	Conference mileage expense on December 6, 2013 (FGFOA)	\$24.25
	<b>William Mitchell</b>	
	Winter Trustee School (FPPTA) Registration	\$450.00
	Lodging (Hyatt Regency Jacksonville Riverfront)	\$398.00
	Mileage and Per Diem	\$452.12
	<b>Rodolfo Rosso</b>	
	Winter Trustee School (FPPTA) Registration	450.00
	Lodging (Hyatt Recency Jacksonville Riverfront)	597.00
	Mileage and Per Diem	488.12
<b>TOTAL:</b>		<b>\$162,832.47</b>

Dated this 19th day of February, 2014

CHAIR

SECRETARY

TRUSTEE

TRUSTEE

*RE Quisp*  
*Elorie Pinnuto*